



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A STATE GOVERNMENT UNDERTAKING)

Application and Agreement Form for other than Domestic Electricity Connection.

Application No.	Connection No.	Date of Receipt	Signature of HPSEBL Official

(Note:- The applicant should hand over this A&A form to local office of HPSEBL in the area in which the supply is required along-with a non-judicial stamp paper of Rs. 10/- dully crosses with words "Agreement for supply of Electricity/Power" on stamp paper)

**The Assistant Engineer/Assistant Executive Engineer/Executive Engineer,
Electrical Sub- Division, HPSEBL Limited,**

Sub:- Application and agreement for new connection/revision of load or CD/change of name for other than domestic electric connection.

A) Particulars of Applicant/Consumer & premises

- i) Name of applicant.....
- ii) S/o, D/o, W/o.....age.....
- iii) PAN No. Adhaar No(optional).....
- iv) Mobile No. Tel. No.....
- v) Email.....
- vi) Number of shifts
- vii) The wiring work will be/has been carried out by (Name of licensed contractor/wireman).....

Full Address of Premises where connection is required:

House /Plot No.	Village /Town/City
Floor No	District
Landmark	Pin Code
Sector/Colony/Street	Whether MC/NP/TCP area (Y/N)
Description of premises [No of rooms, floors, other area where supply of to be given]	

B) Details of load/class of application etc.

i) Schedule of energy consuming apparatus to be connected:

Description of apparatus	Lamps, Tubes etc.			Fans Heaters and Refrigerators etc.			Motors				
	No.	Wattage	Total kW	No.	Wattage	Total kW	No.	h. p. each		Total KW	
								1-Ø	3-Ø	1-Ø	3-Ø
1	2	3	4	5	6	7	8	9	10	11	12
Total											

[In case of Extension in load, the existing & additional Load is to be indicated separately]

- ii) Total Connected load(kW) of above installation (4+7+11+12)..... kilowatts
Existing(kW) Addl./New.....(kW).
- iii) Total Contract demand(kVA) of above installation[Mandatory for all Single Part Tariff as well as two part Tariff].....(kVA)
Existing Contract Demand.....(kVA) + Addl Contract Demand.....(kVA)
- iv) Voltage at which supply would be preferred.....kV
- v) Purpose for which connection is required.....
(NDNC/Commercial/SIP/LIPS/MIP/IDWPS/BS/SLS/TMS/RT)
- vi) Details of other connections existing in the name of the applicant
 - a) Account No.b) K. No.....
 - c) Category of supply.....

[2]-CS-1(b)

- vii) PAC details[applicable only in case the new/additional Contract demand is more than 100 kVA]

Letter No..... dated Load (kW).....
Contract Demand(kVA).....

- v) Class of Application:

- (a) A new connection:
- (b) An extension to my/our existing installation (connection A/C No.)
- (c) A re-connection (the previous consumers' name is
and his connection A/c No. is)
- (d) A change of name/title from Shri.....Connection A/C
No.....
- (e) Change of Supply voltage for existing connection A/C
No.....
- (f) Other(please mention).....

- vi) Approximate date from which connection is required.....

C) I/We do hereby solemnly affirm /declare and agree as under:-

- i) That I/We am/are the legal owner(s)/occupier of house/plot/premises mentioned at Sl. No. A(vii) above (hereinafter referred to as ("The Premises"), in support of which the applicant(s) has enclosed proof of occupancy/ownership.
- ii) That I/We have applied to Himachal Pradesh State Electricity Board Ltd. (HPSEB Ltd.) (" The Licensee") for electricity connection at the above mentioned premises for the purpose mentioned in the Application and Agreement Form and I /We agree to take supply of electricity for the aforementioned purpose only.
- iii) I/we hereby agree to take from the Himachal Pradesh State Electricity Board Limited (hereinafter referred to as the supplier) at the premises stated above, a supply of electrical energy not exceeding the connected load & contract demand of my/our installation as noted above and I/we hereby further agree to pay for the said supply in accordance with the relevant tariff and also to pay for all such other charges as may become due by me/us to the supplier from time to time at rates laid down in the Schedule of Tariff and Schedule of General & Service charges notified by the HPERC and I/we further agree that I/we will, if and when required by the supplier to do so, lodge with the local office of the HPSEBL a deposit calculated as per HPERC (Security Deposit) Regulations, 2005 & HPERC(Recovery of Expenditure for Supply of Electricity), Regulations 2012, its amendments from time to time and any other charges which may become due from time to time And I/we hereby declare that the HPERC regulations & supply Code, conditions of supply, tariff order , General & Service charges have been perused by/read to me/us and I/we agree to be bound by them.
- iv) That I/We undertake to accept and abide by the provisions of Electricity Act,2003, all applicable laws, conditions of supply, General Conditions of Tariff and Schedule of Tariff, Supply Code, rules, regulations including Safety Regulations by CEA, orders, Directives, Notifications issued and enforced under applicable laws by HPERC/CEA/Govt. of India/Govt. of HP and any other instructions/circulars issued by HPSEB Ltd. from time to time, and as amended from time to time, for equitable and efficient distribution of electric energy. These are also available on website of HPSEBL and HPERC i.e. www.hpseb.com & www.hperc.org.
- v) I/we hereby agree that I/we shall accept any restrictions imposed by the Licensee in order to comply with the regulations made by the Authority under section 53 of the Electricity Act 2003 and any terms restricting the liability of the Licensee for economic loss resulting from negligence of the consumer, as per clause 3.7.1 of the Electricity Supply Code 2009 and its amendments by HPERC from time to time.
- vi) I/we hereby agree that I/We shall abide by CEA(Measures related to Safety and electrical Supply) Regulations,2010 & its amendments, HPSEBL Electrical Safety Manual and General Safety Instructions, Electricity Rules under Electrical Act & its amendments, CEA(Safety Requirements for Construction, Operation and Maintenance of Electrical Plants and Electrical Lines) Regulations,2011.
- vii) I/We hereby agree that I/We shall abide by the power cut restrictions/peak load hours restrictions.
- viii) That monthly average power factor of installation in the above mentioned premises shall not be less than 0.9, failing which we shall be liable for payment of power factor surcharge and other penalty as per Tariff Order/Supply Code.
- ix) That I/we undertake to build up the load to the extent of load sanctioned/sanctioned Contract demand within period of two months from the date of readiness of HPSEB Ltd. failing which I/We shall pay charges as per Himachal Pradesh Electricity Supply Code,2009 and its amendments issued from time to time.

[3]-CS-1(b)

- x) That I/We undertake to accept and abide Directives, Notifications issued and enforced under applicable laws by HPERC/CEA/Govt. of India/Govt. of HP and any other instructions/circulars issued by HPSEB Ltd. from time to time, and as amended from time to time, for equitable and efficient distribution of electric energy.
- xi) That I/we undertake HPSEBL to disconnect the supply of electricity without issuing any notice for disconnection, in case some reference or observation of contravention of any of the bye laws of any statutory authority/ Central/ State Government Department is received, by HPSEBL.
- xii) That I/we shall be solely held responsible for contravention, if any, of Act/ Law of any statutory authority/ Central/ State Government Department and HPSEBL shall not be made party on any omission/ contravention by me/ us. Any loss on this account shall be my/ our liability.
- xiii) That I/We undertake to indemnify the licensee against any loss accrued to the Licensee if the declaration/undertaking furnished by me/us prove to be false/incorrect or are unfulfilled. I/We further undertake to indemnify the licensee of any harm/loss to the Licensee's property for any loss/harm to any third party on account of any fault in the electric work at my /our premises. Further, applicant agrees that if there is any harm/loss to the property of the Licensee, due to the fault of the electrical network within the premises of the Applicant, all the liabilities shall have to be borne by the applicant.
- xiv) That I/We undertake to indemnify the Licensee against all proceedings, claims, demands, costs, damages, and expenses that the Licensee may incur due to providing the electricity connection at my/our premises.
- xv) That the Licensee shall have the right to supply electricity to other consumers from the service line or apparatus installed on my/our premises as per Supply Code/HPERC Regulations.
- xvi) That the industry/trade for which electricity connection is being applied has not been declared to be obnoxious, hazardous/pollutant by any Government agency and that no court orders are being infringed by grant of applied electricity connection at the Applicant's premises. In case, at a later date it is found otherwise, then electricity supply would immediately be disconnected by the Licensee without any reference/notice to the Applicant.
- xvii) That grant of the applied electricity connection will not confer any legal right for regularization of building/land use in respect to the electricity connection provided at the Applicant's premises. Further, it shall also not confer any right in favour of Applicant to have permanent electricity connection.
- xviii) That the applicant would allow clear and unencumbered access to all authorized officials of the Licensee to the premises of the Applicant for the purpose of meter reading, maintenance, inspection, checking, testing etc.
- xix) That I/We have clearly understood that if the above statements/information prove to be false or incorrect or on receipt of a reference from concerned statutory authority/ law enforcing agency regarding sealing/demolition/vacation of the premises the electricity connection can be disconnected and the meter /service line can be removed by HPSEB Ltd. without any further notice to me.

This agreement for the connection shall be effective from the date the connection is released and shall remain effective till such time as it is either replaced by fresh agreement or it is terminated as per provisions of H.P. Electricity Supply Code.

Date: - - /- -/ - - - -/

Signature of Applicant

Signature of Witness

Name of witness.....A/c No.....

Address of Witness

.....

Signature on behalf of HPSEBL

Name & Designation.....

(To be signed by load sanctioning authority)

Note: The consumer who intends to apply for Net Metering , the application shall be made on Form-1 and agreement shall be executed on Form-2 of HPERC(Rooftop Solar PV Grid Interactive Systems based on Net Metering)Regulations,2012. The agreement executed on Form-2 shall be supplementary to the agreement on A& A form.

[4]-CS-1(b)

(FOR OFFICE USE ONLY)- Other than Domestic Connection

Name of Consumer:

1. a) Standard Supply Voltage Volts b) Availed Supply Voltage.....
 c) Metering Voltage.....
2. Name of Feeding Sub-Station.....
3. Category applicable as per Tariff Order.....
4. Details of Amount deposited by the applicant:-

a) Security deposit

Sr. No.	Amount	Receipt No.	Dated	Purpose[New load/addl. CD/Load/revision of security based on average tariff]
i)				
ii)				
iii)				

b) Normative IDC

Sr. No.	Amount	Receipt No.	Dated	Purpose[New load/addl. CD/Load/revision of security based on average tariff]
i)				
ii)				
iii)				

c) Cost of Service line/Estimate i) Amount(Rs).....ii) Receipt No. Dt.....

Sr. No.	Amount	Receipt No.	Dated	Purpose[New load/addl. CD/Load/revision of security based on average tariff]
i)				
ii)				
iii)				

5. Accepted/Sanctioned/ Recommended [Please Tick]

Comments/recommendations

Signatures.....

Designation AAE/AE/AEE

Dated:.....

6. Sanctioned /Recommended [Please Tick]

Comments/recommendations

Signatures.....

Designation Sr.EE/ASE

Dated:.....

7. Sanctioned/ recommended [Please Tick]

Comments/recommendations

Signatures.....

Designation SE/Dy.CE

Dated:.....

8. Sanctioned

Feeding arrangement sanctioned

Signatures.....

Designation CE

Dated:.....

Checklist for Other than Domestic Consumers/Applicants[CS-1(b)]

Sr. No.	Description	Please Tick ✓
A)	General	
	i) Application and Agreement Form (A&A Form) duly completed and signed by the applicant.	<input type="checkbox"/>
	ii) Test Report duly filled and signed by licensed Electrical Contractor.	<input type="checkbox"/>
	iii) Crossed Non-Judicial Stamp paper of Rs.10/- attached with A&A form	<input type="checkbox"/>
	iv) Valid Power Availability Certificate issued by HPSEBL (in case contract demand for new and additional load of more than 100 kVA)	<input type="checkbox"/>
	v) Brief Project report [In case of industrial connection]	<input type="checkbox"/>
	vi) Process Flow[In case of industrial connection]	<input type="checkbox"/>
	vii) Copy of Certificate of registration in case of Companies/Firms etc.	<input type="checkbox"/>
B)	Identity/Ownership	
	i) Identity Proof (any one of the documents given below)	
	PAN	<input type="checkbox"/>
	Adhaar Card	<input type="checkbox"/>
	Driving License	<input type="checkbox"/>
	Passport	<input type="checkbox"/>
	Voter ID Card	<input type="checkbox"/>
	ii) Proof of Ownership outside TCP/MC/NP/ other ULB areas (any one of the documents given below)	
	Revenue Papers for Land/Building/premises	<input type="checkbox"/>
	Sale Deed	<input type="checkbox"/>
Lease Deed	<input type="checkbox"/>	
Proof of Ownership within TCP/MC/NP/ other ULB areas		
NOC from TCP/MC/NP/other ULBs	<input type="checkbox"/>	
C)	Authorized Signatory [In case of Companies only] Resolution of Board of Directors for authorized signatory on behalf of company	<input type="checkbox"/>
D)	Charges to be deposited [Ref. HPERC Regulations 419/2012, HPERC Security Deposit Regulations, 2005] and their amendments from time to time.	
	i) Initial Security	<input type="checkbox"/>
	ii) Normative IDC	<input type="checkbox"/>
	iii) Cost of Service Line or Departmental Charges as the case may be.	<input type="checkbox"/>

.....✂.....Cut here.....✂.....

ACKNOWLEDGEMENT

HPSEB Ltd.

Date	Name of Applicant	Tariff Category	Application No.	Load(kW)

(Signature of Authorized person of HPSEBL)

HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A STATE GOVERNMENT UNDERTAKING)

WIRING CONTRACTOR'S TEST REPORT

AND

HPSEBL'S INSTALLATION TEST ORDER

Name and Address of Premises where connection is required:

Name of ApplicantAddress.....Description
of Premises.....

From

(Wiring Contractor)

Name and Address:.....

.....

License No..... Dated --/--/---- Valid up to --/--/----.

To

The AE/AEE/EE/ ESD, HPSEBL

REPORT

We hereby inform that Electrical Installation at the premises belonging to the above consumer, as detailed on page 2(backside) is now ready for your engineer to test and connect up with your mains. The installation was tested by me/us on..... (date) and the insulation resistance was as shown at page 2.

Dated: _ / _ / _ _ _ /

Wiring Contractor's signature.....

HPSEBL'S INSTALLATION TEST ORDER

(A)

The Junior Engineer/ Addl. A.E, Electrical Section, HPSEBL.....

Please test the installation detailed on pages 2, fill in columns 18 to 22 and report as below. It may, however, be ensured that the intimation regarding the date on which you intend to visit the consumer's premises for the above said purpose is given to the consumer or his representative well in advance, so as to enable him to be present at the time of Inspection. Also please ensure that for any subsequent visit for testing of the said installation necessitated by the consumer on the previous visit or due to defective installation, the consumer is asked to pay the requisite charges as per the schedule of general & service charges and receipt No./date vide which the charges are paid by him is quoted in the report.

Assistant Engineer /Assistant Executive Engineer

Dated

(B) REPORT

(1) Above installation was tested by me on (date).....in the presence of consumer (or his representative) and the insulation Results were as shown on page 2. The following defects were found in the installation.

- i) Whether Insulation Resistance Satisfactory.....
- ii) Other Defects, if any (a).....
(b).....
(c).....

(2) (a) The above installation was tested by me on my first visit.

OR

(b) The installation was tested by me on my subsequent visit for which the consumer deposited the amount of Rs.....as per the schedule of general & service charges vide Receipt No.....Date.....

Signature of Consumer

Name(in case of representative):

Dated: _ / _ / _ _ _ /

Signature

Junior Engineer/Addl. A.E.

Dated: _ / _ / _ _ _ /

P.T.O.

SCHEDULE OF ENERGY CONSUMING APPARATUS TO BE CONNECTED

HPSEBL Form CS-10(Page-2)

No. of Circuits (left to Right) on Distribution Board	Size of Conductor	Description	Lamps / Tubes Etc.		Fans, Heaters, Cookers, Refrigerators etc.			Motors				Total connected load of each circuit (in kW)	INSULATION RESISTANCE [MEGA-OHMS]						Earth Resistance(in Ohms)]In case of Medium, HT&EHT installations		
			No.	Total kW	No.	Watts each	Total kW	No.	h.p./ kW each		Total kW		Wiring Contractor's Test		HPSEBL Test						
									1-Ø	3-Ø	1-Ø		3-Ø	Between Conductors	Between Conductors & earth	Between Conductors	Between Conductors & earth				
			Before connecting any lamp or apparatus	Before connecting any lamp or apparatus	After connecting any lamp or apparatus	Before connecting any lamp or apparatus	Before connecting any lamp or apparatus	After connecting any lamp or apparatus													
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
No.1																					
No.2																					
No.3																					
No.4																					
No.5																					
And so on																					

Load verified for(kW)

Dated Signature of Verifying Officer/Official
Name & Designation of Verifying Officer/Official.....
.....

The Size of connecting wires
Between Meter Board &
Distribution Boards

Dated Signatures of the
.Wiring Contractor