



HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED
(A State Govt. undertaking)

Registered office
Number (CIN)
GST No.
Telephone Number
Website address
Email

Vidyut Bhawan, HPSEBL, Shimla-04
U40109HP2009SGC31255
HPSEBL 02 AACCH4894EHZB
0177-2803600, 2801675 (Office),
www.hpseb.com
cmd@hpseb.in & directorfa@hpseb.in

OFFICE ORDER

The following officers/officials of the HPSEBL, are hereby nominated to undergo various non residential training programmes being conducted at HIPA by the Director, H.P. Institute of Public Administration, Fairlawns, Shimla-12 as per the following schedule:-

Sr.No.	Name of Programme	Name & Designation	Duration	Name of Division.	Date	Phone No.
1.	Right to Information Act, 2005 and H.P. Services Guarantee Act, 2011.	1.Sh. Joginder Singh, Jr. Asstt.	3 Days	E/D Arki	5.2.18 to 7.2.18	94182-13131
		2.Sh. Chinta Mani, Sr. Asstt.		E/D Solan		94180-74413
		3.Sh. Bandhan. Sr. Asstt.		E/D Baddi		98169-48428
		4.Sh. Jeet Ram, Clerk.		E/D Baddi		70181-45317
2.	Basic Computer Courses on words internet & E-Mail.	1.Sh. Ghansyam, JOA.	5 Days.	ESD No.1 Nalagarh	5.2.18 to 9.2.18	94187-36879
		2.Sh. Avinash, Comp.Op.		-do-		98163-03382
		3.Sh. Kiran Kumar, HDM		E/D Parwanoo		94180-60957
		4.Er. Shashi Pal, JE		E/D Nalagarh		98162-28439
3	Office Procedure and Financial Administration.	1.Er. Gaurav Adhir, A.E.	6 days	ESD Bhumpti	12.02.18 to 17.2.18	94183-81900
		2.Sh. G.N. Thakur, Supdt.D/A		E/D Solan		94181-35837
		3.Er. Babu Raj, AE		ESD No.1 Nalagarh		94184-58150
		4.Er. Surjeet Singh Parmar, AE		ESD Nand		94184-68120
4	Course on IT for Effective Office Management.	1.Sh. Baldev JOA.	2 Days	ESD Arki	12.2.18 to 13.2.18	98160-68426
		2.Sh. Vikash Sharma, JOA		E/D Solan		98163-61763
		3.Sh. Sushil Kumar, JAO		E/D Solan		98174-03106
		4.Sh. Kapil Dev, JAO		-do-		94592-49493
5	e-Governance	1.Sh. Mukesh Kumar,	2 Days	ESD Kuniyar	23.2.18 to 24.2.18	98162-32455
		2.Sh. Amar Nath Clerk		E/D Nalagarh		89160-14868
		3.Sh. Beer Singh, Sr. Asstt.		--do--		98166-06561

		4.Sh. Nitan Kumar,Sr.Asstt.		ESD Kasauli		94184-53166
6	Right to Information Act,2005 and H.P. Services Guarantee Act,2011	1.Sh. Pritam Thakur,Sr.Asstt.	3 Days	E/D Parwanoo	26.2.18 to 28.2.18	98170-86087
		2.Sh. Rohi Kumar,JOA		E/D Solan		89880-78708
		3.Sh. Sunil Kumar,JOA		E/D Solan		98055-29299
		4.Sh. Kamal Kishor,JOA		ESD Nand		97363-53350
7	Course on IT for Effective Office Management.	1.Sh. Shyam Lal,JE	2 Days	ESD Parwanoo	26.2.18 to 27.2.18	94595-42102
		2. Sh. Shashi Kant,JOA		ESD Baddi.		99882-90375
		3.Sh. Sukhvinder Singh,JOA		E/D Baddi		88945-24222
		4.Sh. Rakesh Kumar, Sr.Asstt.		E/D Baddi.		94177-46828
8	Office Procedure and Financial Administration.	1.Sh. Anish Gupta,J.E.	6 days	ESD Arki	26.2.18 to 3.3.18	88949-82074
		2.Smt.Manakshi Bhardwaj,Sr.Clerk		E/D Parwanoo		98160-88683
		3.Sh. Pramjeet Kumar, Sr.Asstt.		ESD Barotiwala		92182-00085
		4.Sh. Mothi Ram, Clerk		E/D Baddi.		88941-32672

For any query of boarding/ lodging please contact Sh. Subhash, Tomar (Mobile No. 98057-61330) or Chetan Sharma (Mob.No.98576-40009) of HIPA Hospitality Cooperative Society.

The period of absence of the above named officers/officials from their head quarter for this purpose shall be treated as on duty under FR-9(6) (b).

There is no participation fee for the above non residential training programmes. However, Boarding/Lodging and lunch /tea etc. would be charged accordingly by HIPA .

Out stationed participants shall be entitled to draw TA/DA in this regard as admissible under the relevant rules.Expenditure on account of TA/DA shall be charged to the relevant Head of Account of TA/DA.

(KUMAD SINGH,
Executive Director (Pers.)
HPSEBL Shimla-171004.

dated 29-1-18

No. HPSEBL (Sectt)/HIPA Trg/213/2018 - 78153-95

Copy for information and necessary action is forwarded to:-

1. The Chief Engineer (OP)South HPSEBL, Shimla-04.
2. The Chief Accounts Officer, HPSEBL, Shimla-4.
3. The Director, HP Institute of Public Administration, Fairlawn, Shimla-12 w.r.t. their office letter No. HIPA (Trg.) G-15/04-XII dated 07.12.2017.
4. Dy.CE/ SE (IT) HPSEBL Shimla-04 to upload on HPSEBL website.
5. The Superintending Engineer (OP) Circle, HPSEBL Solan w.r.t. his office letter No.12004-09 dated 19-01-2018.
6. The Sr. Executive Engineer (s) Elect. Divn. HPSEBL, Arki, Solan, Baddi, Nalagarh, and Parwanoo.
7. The above named officers/officials for compliance please.
8. The guard file.

(KUMAD SINGH,
Executive Director (Pers.)
HPSEBL Shimla-171004.